

FORMAT FOR ENROLMENT AS IBT CLIENT
(For Existing Clients only)

Date :

Copy : Accounts Department

To Client Service Cell Guinness Securities Ltd. 10, Canning Street, 3rd Floor Kolkata-700 001	From Name : _____ Address : _____ _____ Contact No. : _____
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Sub : Shifting from Direct Trading to IBT

Sir/Madam,

I am interested in Internet Based Trading offered by you through your website www.16anna.com and E-Trade. I am already enrolled with you for direct trading through your branch / Sub Broker / Operator and my Trading Code is _____. In this regard, hereby I request you to cancel my existing code _____ and allot a new Unique Client Code for Internet Based Trading. I hereby declare that I have cleared all the outstanding in my direct trading code and I would request you to transfer all the securities to my D. Mat account. Please do the needful at the earliest and oblige.

Thanking You.

Yours truly,

 Signature

For Sub Broker / Branch Manager Use

I _____ (Name of Sub Broker / Branch Manager) with Branch Code _____ and SEBI Registration No. _____ do hereby declare that Mr. _____ with client code _____ is registered through me/us and I don't have any objection in allotting new Client Code to the above mentioned client for Internet Based Trading through your website. In this regard, I hereby undertake that I am aware of all the terms and conditions of the company for providing Internet Based Trading to the existing clients and the same are acceptable to me and I further undertake that in future I shall not request for re-activation of old code.

 Signature

For Office Use Only

Shifting of client from direct Trading to IBT :

Recommended by : _____ Designation : _____

Reason for shifting : _____

Passed by : _____ Designation : _____

Accounts Department

All the outstanding of above client has been cleared as on _____ and all the securities of clients have been transferred to his demat account as on _____. New code allotted to this client is _____ and the same is effective w.e.f _____

The above client code is allotted only after fulfilment of all the KYC norms and other compliances. The previous code _____ of the client is suspended permanently and surveillance & Risk Management Department has been informed accordingly.

 Accounts Head

The above information has been brought to our notice :

Risk Mgt. Dept. : Name _____ (Signature) _____

Surveillance Dept. : Name _____ (Signature) _____

Help Desk : Name _____ (Signature) _____